



CITY OF WINCHESTER, VIRGINIA

CASE #: _____
FEE AM'T: _____
DATE PAID: _____

Rouss City Hall
15 North Cameron Street
Winchester, VA 22601
540-667-1815
TDD 540-722-0782

APPLICATION FOR BOARD OF ZONING APPEALS

(rev 3/15/06)

Applicant (print or type) (use reverse to list additional applicants)	Street Address
Telephone	City, State, Zip

Owner's Signature (use reverse to list additional owners)	Print or type Owner Name (as appears in Land Records)
Telephone	Street Address City, State, Zip

REQUEST TYPE CODE - Please mark type of request and complete information

KEY	LETTER	SECTION	PERTAINING TO:
V = Variance	_____	_____	_____
AV = Administrative Variance	_____	_____	_____
I = Interpretation	_____	_____	_____
SU = Special Use Permit	_____	_____	_____
	_____	_____	_____

PROPERTY LOCATION

Current Street Address(es) _____ Zoning _____

Tax Map Identification - (sections, blocks, lots) _____

REQUIRED MATERIALS LIST

- _____ 1 copy of application (this form completed)
- _____ Letter explaining request and grounds for request
- _____ Fee (check made payable to the **Treasurer, City of Winchester**)
- _____ 7 Copies of plans/or drawings
- _____ List of street addresses of properties within 300 feet of any portion of the site
- _____ Disclosure of Real Parties in Interest (list all equitable owners)

All public hearing materials must be submitted at one time by 5:00 PM on the deadline date for the next regular meeting in order to be placed on the agenda. Only complete applications, which include the above materials, will be accepted.

I/we hereby certify that the above information is complete and correct and that public notification will be properly posted on the site not later than 14 days before the public hearing (if applicable) and that all delinquent real estate taxes have been paid per Section 23-9.

SIGNATURE _____ DATE _____
Applicant

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Applicant	Address
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City,	State,	Zip	Telephone
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Owner's Signature	Address
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City,	State,	Zip	Telephone
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Applicant	Address
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City,	State,	Zip	Telephone
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Owner's Signature	Address
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City,	State,	Zip	Telephone
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Applicant	Address
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Owner's Signature	Address
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